SCWDC

Board of Directors Meeting

August 7, 2023

Present: Absent:

Ruth D’Alessandro, President Larry Langer Vice President

Carole Howe Secretary Cheryl Wiseman

Bev Ashcraft Sylvia Harris

Rita Togni

Mary Thibault

BJ Barger

Carol Thomas

**Call to Order:** The meeting was called to order by Ruth D’Alessandro, President, at 7:20 pm.

**Approval of Agenda:** Motion to approve the agenda made by BJ, seconded by Bev, passed unanimously.

**July Minutes:** Motion to approve July 2023 BOD meeting minutes was made by BJ, seconded by Rita, passed unanimously.

**President’s Comments:** According to our website as of August 6, 2023, our current membership has increased to 1,151. This is the largest increase in our membership since last year. As I recall, our highest number of members last year was 1,102. Kudos to our membership chair Gary R. and his committee. The recent growth is mostly related to our ski trips schedule (228) and our travel trips. Currently we have 38 overdue renewals and 20 pending renewals.

The weekly Ski and Sports Gram Newsletter open rate has increased to 65%. Current subscriber count is 1,899. Again, kudos to Gary R our Communications Chair. Gary is working on having our newsletter automatically posted on the SCWDC Facebook page.

Due to extremely high airfares in March, the Windstar Cruise to St. Maarten has been changed to Feb. 3-10 because the airfares are much less expensive. At this time 11 participants have signed up for the trip.

**Budget and Finance:** According to Bev’s report, the Club Med trip to Turkoise in November, remains full at 50 participants and is waitlisted. Ski trips are selling well with a few exceptions. Three trips are almost sold out, Big Sky, Whitefish, and the January Canaan Valley trip. Big Sky has been expanded to add 6 more spaces. Two trips are not selling well at this time, Jackson Hole and Mt. Bachelor. We continue to make deposits to our vendors according to their completed contracts.

The Budgets and Actuals reports have been included this month. Our auditor has completed our FY 23 Audit and it has been reviewed by Bev and Ruth. Final adjusting entries have been made to our FY 23 books, and the net change in assets for FY 23 is a positive $34,757.00. Our 990 and 990T tax returns have been electronically filed so we are able to officially close our FY 23 books. Kudos to Bev for doing such a great job as our Financial Manager, we had very few questions from our auditor, Our smoothest audit yet. FY23 was successful year for our club but the positive outcome is needed to offset our losses during the pandemic. There have been no changes to the interim budget Larry, our Budget Chair submitted to us a few months ago.

A Motion to approve the FY 2024 budget was made by Bev seconded by BJ and passed unanimously by the BoD.

**Travel Report:** The late summer golf trip to Front Royal the third week in August has 12 participants at this time. Whitney W. is assisting Pete on this trip and they are splitting the comp. It is great to have a new volunteer helping with the golf trips. The Kiawah Island Golf trip has 19 participants and will be closed for registration soon. The Fall Foliage biking trip that Brigid is leading currently has 8 participants.

**Old Business:** We have a very short timeline to fill the Netherlands Biking trip. VBT will be giving up our spots for the trip on August 18, 2023. Please contact anyone you might know and help promote this trip.

**New Business**: There was a discussion of the Policy Manual and changes to be considered. A proposal was made to only keep Internal Revenue (IRS) records for 7 years. At the September BoD meeting the BoD will be considering a proposal to amend the Policy Manual to keep all IRS records for 7 years and all other records including Board of Director meeting minutes for 5 years.

In addition, a few members of the BoD will be dividing up the manual in order to update the Ski Gram references to Newsletter.

Pete Campbell, our Office Manager has sent an email to Ruth stating he will be retiring at the end of August 2023.

**Motion to Adjourn:** With no further business to discuss a motion to Adjourn was made by Bev seconded by Rita and passed unanimously at 8:32 pm.

**Future Meetings:**

September 11,2023 (Meeting to be held at the SCWDC office at 5pm)

October 2, 2023

November 6, 2023

Dec. 4, 2023, Christmas dinner meetin

Respectfully submitted,

Carole Howe, Secretary